

Technical & Production Manager

Jasmin Vardimon Company is seeking an experienced **Technical & Production Manager** to oversee the smooth and efficient running of **Jasmin Vardimon's new creation**, premiering in **September 2026**, and to manage operations within our purpose-built creation space in Ashford, Kent - **JV H.O.M.E.**

The Technical & Production Manager will play a leading role across **Operations, Compliance, Technical, and Production**, working closely with both the **Artistic and Executive Directors** and the wider **Senior Management Team (SMT)**. Adaptable and calm under pressure, the ideal candidate will take a hands-on approach—equally confident managing all aspects of the company's touring activity as they are overseeing the technical operations of our production spaces, training studios, and facilities at JV H.O.M.E.

This is an exciting time for the company, with **three touring shows in repertoire** and a **new production about to go into development**. As we continue to tour nationally and internationally and deliver our acclaimed training programmes from JV H.O.M.E., the Technical & Production Manager will play a key role in bringing this new work to life and preparing it for tour.

Now firmly established, **JV H.O.M.E.** serves as a cultural hub dedicated to creation, production, education, and multidisciplinary artistic exchange. The Technical & Production Manager will ensure the company remains fully equipped and operates efficiently—both within JV H.O.M.E. and on tour.

This is a full-time position, however, we are open to discussing freelance or part-time arrangements with the right candidate.

How to apply –

Please email Anna McCrickard General Manager manager@jasminvardimon.com with the following: -

- Personal Statement (no more than 2 sides of A4) outlining your skills, experience and knowledge and how you would deliver the role with attention to the outlined duties, responsibilities and personal specifications
- Current CV
- Complete an Equal Opportunities Monitoring Form, which you can find [here](#) on the JVC website Opportunities page

Deadline: 15 December 2025

Shortlisted Candidates will be contacted by 5th January and should be available for interview on 7th or 8th January.

We will never share your data with a third party, unless required to do so by law. Information provided on your application and equal opportunities form is stored securely, digitally. Any hard copies will only be accessible by a small number of necessary staff and Board members.

As part of our commitment to equality and diversity all disabled applicants who meet the full job description and personal specification are guaranteed an interview.
If you have any access needs for interview, please email in advance.

Job Description: Technical & Production Manager

Overview

The **Technical & Production Manager** will play a pivotal role in delivering Jasmin Vardimon Company's creative and touring work. They will ensure cohesive, efficient, and compliant technical systems and operations are in place across **JV H.O.M.E.** and on **national and international tours**.

A key focus for this role will be leading the **technical and production delivery of Jasmin Vardimon's new creation**, premiering in **September 2026**, and managing all technical, logistical, and operational aspects of its subsequent tour.

Key Responsibilities

- **Lead the technical and production management** of Jasmin Vardimon's new creation, from development and rehearsal through to premiere and touring.
- Work closely with the **Artistic Director** and creative team to ensure all creation and rehearsal spaces are fully equipped and technically prepared.
- **Plan, manage, and oversee all touring technical schedules**, ensuring smooth coordination between venues, technical teams, and logistics partners.
- **Coordinate all get-ins, performances, and get-outs**, ensuring each stage of the touring process runs safely, efficiently, and on schedule.
- Manage the **technical operation of shows** on tour, including supervising lighting, sound, AV, and rigging as required.
- Oversee the **transportation of sets, props, and equipment**, including managing freight schedules, customs arrangements (where applicable), and on-site logistics.
- **Arrange and manage the hire or purchase of equipment**, ensuring value for money and compliance with company budgets and safety standards.
- Create and maintain detailed **touring documentation**, including technical riders, venue specifications, schedules, and production reports.

- Support the **Creative Learning Team** to ensure training studios are fit for purpose and equipped for workshops, sharings, and performances.
- Work with the **General Manager** and **Commercial & Buildings Manager** to manage building operations and compliance, including facility and equipment maintenance plans.
- Take overall responsibility for **Health & Safety compliance** across both JV H.O.M.E. and all company touring activity, including conducting risk assessments, managing PAT testing, and scheduling inspections and statutory checks.
- Manage all **on- and off-site storage**, ensuring equipment and sets are maintained, organised, and accessible.
- Oversee technical and logistical support for **external hires and events** within JV H.O.M.E.
- Supervise freelance and casual technical teams, fostering a positive, collaborative, and safe working environment.
- Contribute to the company's **Equal Opportunities Policy** and ensure an inclusive approach across all production and touring activity.
- Act as a **key holder** and **emergency controller** for JV H.O.M.E.
- Ensure all spaces remain tidy, organised, and operationally ready.
- Act as an **advocate for the company**, representing its work with professionalism and enthusiasm at all times.

Key Details

Internal Relationships: Artistic Director; Executive Director; Creative Learning Manager; General Manager; Commercial & Buildings Manager

External Relationships: Freelance Technicians; Casual Technical Staff; Creative Teams; Venues; Festivals; Transport Companies; Equipment Hire Suppliers; Maintenance Contractors

Responsible to: Executive & Artistic Directors

Responsible for: Freelance Technicians and teams of Casual Technical Staff

Salary: £30,000 per annum (pro rata if part time)

Contract Type: This is a full-time, permanent position however, we are open to discussing freelance or part-time arrangements with the right candidate.

Location: JV H.O.M.E, Ashford, Kent, with occasional travel attending regional, national and international events.

Hours of Work: see Contract Type

Skills and Experience/ Essential:

- Minimum of **three years' experience** in a technical or production management role within the performing arts.
- Proven experience managing the **production, touring, and technical delivery** of shows nationally and internationally.
- Strong understanding of **touring logistics**, including transport, scheduling, venue liaison, and equipment hire.
- Experience leading **get-ins, technical operations during performances, and get-outs**, ensuring safe and efficient workflows.
- Experience managing maintenance and testing programmes for buildings and equipment.
- Experience working closely with **Designers, Choreographers, and Creative Teams** with an understanding of the artistic process.
- Extensive knowledge of **lighting, sound, AV, and rigging systems**.
- Excellent understanding of **Health & Safety legislation** and technical standards across both productions and venues.
- Experience conducting and implementing **risk assessments** and applying practical H&S processes in production settings.
- Strong **problem-solving and organisational skills**, with the ability to anticipate and resolve issues under pressure.
- Proven **team leadership and people management** experience.
- Ability to develop and maintain effective systems and procedures.
- Good working knowledge of **IT and digital systems** relevant to technical and venue operations.
- Understanding of the **creative sector** and touring performance environment.
- A flexible, proactive, and "can-do" attitude.

Skills & Experience/ Desirable:

- Working knowledge of **contemporary dance** and its production needs.
- **First Aid at Work** qualification.
- **IOSH Managing Safely** or **NEBOSH** qualification.
- Experience managing **continuous professional development (CPD)** within a team.

Additional Information

This job description outlines the key responsibilities of the **Technical & Production Manager** role. It is not exhaustive and may be reviewed periodically with the post holder and company Directors to reflect the evolving needs of **Jasmin Vardimon Company**.